

Registration Agreement

Child's Name: _____

Start Date: _____

Tuition & Fees

Registration Fee:

A registration fee of \$100.00 is due at the time of enrollment (for new students only; will be applied to first month tuition)

Initial _____

Monthly Tuition:

A monthly family fee of \$300 and a student fee of \$100 or \$75 is due 2 weeks after month end (i.e. March tuition is due by April 16th). Tuition will be considered late as of the 17th business day of the following month. It will be considered "past due" and a \$5 late fee will be added each day tuition has not been paid. If tuition has not been received by the 20th, all services will be suspended until payment is received. Should the past due amount not be paid by the end of the following month, Fort Worth Sudbury School reserves the right to disenroll the student and the family will have to re-register should they wish to continue care. Tuition may be reduced via volunteering.

Initial _____

Payment Methods:

All payments to Fort Worth Sudbury School can be paid by check, cash, Venmo, or credit card. Please note that a 3% service charge will be added for all credit card payments.

Initial _____

Additional fees:

Initial _____

Returned Check / Insufficient Funds - A \$30.00 fee will be charged for returned checks/insufficient funds. Payment must be received within 24hrs of being notified by Fort Worth Sudbury School of the situation. Should payment not be received within that time, tuition will be considered past due and the \$5 late fee will be assessed as stated above in "Monthly Tuition" section.

Initial _____

Semester Commitment Agreement:

I commit to one semester of tuition for my student. I understand this means that if a student starts in the middle of the semester, I am committing to paying tuition through the end of that semester. If for some reason my family chooses not to attend Fort Worth Sudbury (barring exceptional circumstances), I will finish out my semester's tuition in either one lump sum or continued monthly payments to the school.

Initial _____

Attendance Policy

Sign-in/out Procedure:

Children must be signed in and out everyday at the time of drop off or pick up. Children may sign themselves in and out but they will not be released to anyone without I.D. and authorization. **NO EXCEPTIONS!**

Initial _____

Absences / Illness:

Due to the nature of a democratic learning environment, we ask the students attend a minimum of 20 hours a week and attend at least 3 days per week. We request that students arrive by 10am each day. Please contact the school by phone if your child will arrive later than 10am. In the event that a child becomes sick at school, children must be picked up within 1 hour of notification and may not return to school until symptom free for, at least, 24 hrs. No credit will be given for non-attendance.

Initial _____

Emergency Closings and Inclement Weather:

It is Fort Worth Sudbury School's intention to be open and provide school every weekday of the year, excluding holidays, spring break and summer break. Unfortunately, inclement weather, natural/national disasters or a major building issue may disrupt service, occasionally. We will do our best to contact families by text, call, email, and/or post on social media. Parent/Guardian will be responsible for tuition for up to 3 business days, should this occur.

Initial _____

I wish to enroll my child, _____, in Fort Worth Sudbury School for the 2021-2022 school year.

I/We agree to pay a registration fee of \$100.00 due at the time of enrollment. I/We understand that monthly tuition of \$_____ is due by the 16th of the following month, as stated above under Tuition and Fees.

I/We agree to abide by the terms and conditions set forth in this document.

Parent/Legal Guardian Print

Parent/Legal Guardian Print

Parent/Legal Guardian Signature

Parent/Legal Guardian Signature

Date

Date

Street Address

Street Address

City State Zip

City State Zip

Phone #

Phone #

Fort Worth Sudbury School Representative - Print

Fort Worth Sudbury School Representative - Signature

Date